Part B
Academic Performance Indicators (API)
Session: 2010-2011
CATEGORY 1

Procurement, Organization, and Delivery of Knowledge and Information through Library Services

Sl. No.	Nature of Activity	Max. Score	Proposed Score	API Score
1.	Library resources organization and maintenance of books, journals, reports	40	10	
	Provision of library reader services, literature retrieval services to researchers and analysis of reports		10	
	Provision of assistance to the Departments of College with required inputs for preparing reports, manuals and related documents		10	
	Assistance towards updating institutional website with activity related information and for bringing out Institutional Newsletters, etc.		10	
2.	ICT and other new technologies' application for upgradation of library services such as automation of catalogue procurement functions	30	10	
	Circulation operations including membership records		05	
	Serial subscription system		02	
	Reference and information services		05	
	Library security (technology based methods such as RFID, CCTV),		05	
	Development of library management tools (software) & Intranet management		03	
3.	Development, organization and management of e-resources including their accessibility over Intranet/ Internet	25	15	
	Digitization of library resources, E-delivery of information		10	
4.	User awareness and instruction programmes (Orientation lectures, users' training in the use of library services as e-resources, OPAC)	20	10	
	Knowledge resources User promotion programmes like organizing book exhibitions & other interactive latest learning resources		10	
5.	Additional services such as extending library facilities on holidays	10	02	
	Shelf order maintenance		04	
	Library user manual		02	
	Building and extending institutional library facilities to outsiders through external membership norms		02	
Total Score		**125**	**125**	
Minimum API Score required		75		

CATEGORY 2

S e s s i o n : 2 0 1 0 - 2 0 1 1

CO-CURRICULAR, EXTENSION A N D P R O F E S S I O N A L DEVELOPMENT RELATED ACTIVITIES.

Please mention your contribution to any of the following:

Sl. No.	Nature of Activity	Max. Score	Proposed Score	API Score
1.	Student related co-curricular, extension and field based activities (such as Cultural exchange)	20	10	
	Library service programmes (various level of extramural and intramural programmes)		05	
	Extension, Library-literary work through different channels		05	
2.	Contribution to Corporate life and management of the library units through participation in Library Committees	15	10	
	Contribution to Corporate life and management of the Institution through participation in administrative committees and responsibilities		05	
3.	Professional Development activities (such as participation in seminars, conferences, short term, e-library training courses, workshops and events, talks, lectures, membership of associations, dissemination and general articles, not covered in Category III below)	15	15	
Total Score		**50**	**50**	
Minimum API Score required		15		